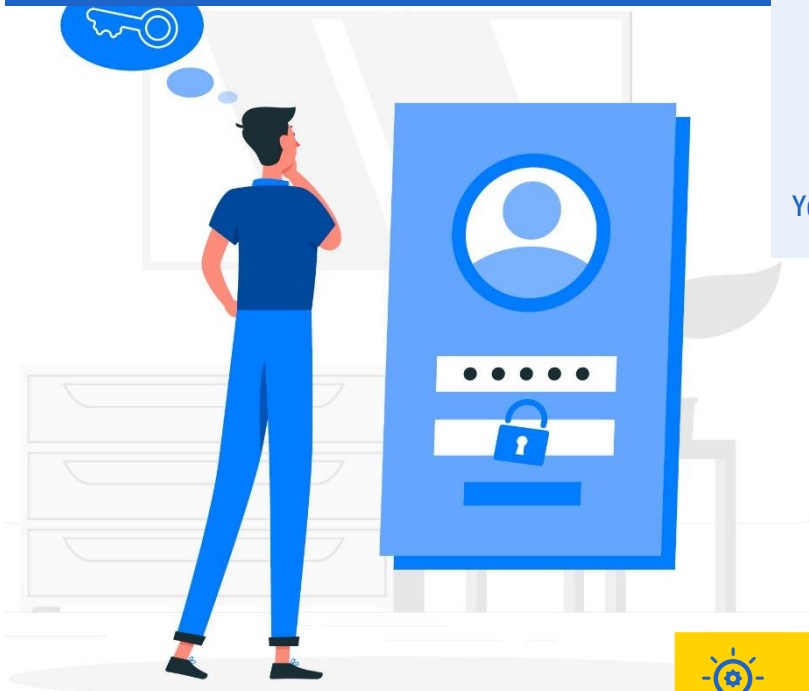


GET STARTED WITH MFA



WHAT IS MFA?

Multifactor authentication (MFA) is a way to provide extra security for your UGent account. When registering, you do not only enter your username and password, but also a second factor.

There are 4 methods:

1. Via an SMS code or telephone call
2. With the Microsoft Authenticator app
3. With another authenticator app
4. With a security key

You can find a step-by-step explanation on the [MFA pages](#).



Tip: Set up SMS code or phone call verification as the first method, and then set up another method. That way you can still login when your preferred method is not available.

Follow these steps to activate MFA:

1. Open a browser on your PC and surf to <https://mysignins.microsoft.com/security-info>.
2. Enter your Ugent email address. You will be redirected to a login screen.
3. Log in with your UGent-password.
4. Click on "Next"
5. Click on "Add method"
6. Select the method you wish to use
 - Verification using an [SMS code](#) or [phone call](#).
Start with this method.
 - Verification using the [Microsoft Authenticator app](#) on your smartphone.
The most user-friendly and safe method in daily use, but a bit more laborious to start with.
 - Authentication using another authenticator app such as [Google Authenticator](#), [LastPass](#), [Authy](#), etc
Note: The helpdesk does not support these alternative apps.
 - Authentication using a [Security key](#)
This method is only used in exceptional situations
7. Click on "Add".



More info on [the MFA-page's](#)

Need help?

Take look at the [FAQ](#).

Contact helpdesk@ugent.be.

